

## OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2023/24

### REGULAR ITEMS:

- Executive Committee Forward Plan
- Overview and Scrutiny Committee Work Programme 2023/24 (to include the Action List Update on a quarterly basis – June, September, December and March meetings each year).

<p><b><u>Additions to 12 September 2023</u></b></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><b><u>Deletions from 12 September 2023</u></b></p> <ul style="list-style-type: none"> <li>• O&amp;S Action List – moved to 24 October 2023.</li> <li>• Economic Development and Tourism Strategy – moved to pending items, delayed due to the need to align with Gloucestershire County Council's strategy which is out for consultation.</li> </ul>				
<p><b>Committee Date: 24 October 2023</b></p>				
Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Places Leisure	To receive a presentation from Places Leisure on its recovery and delivery of its business plan following the pandemic and in view of the cost of living crisis. (Follow-up presentation after attendance at O&S on 11 October 2022).	Head of Service: Asset Management	Lead Member for Finance and Asset Management	No.

**Committee Date: 24 October 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Have Your Say (4Cs) Annual Report	To consider the annual report on the Council's comments, concerns, complaints and compliments to provide assurance that complaints are managed effectively and to consider the annual report from the Local Government Ombudsman.	Director: Corporate Resources Associate Director: Transformation	Lead Member for Corporate Governance Lead Member for Customer Focus	No.
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (10 October 2023).	N/A	N/A	No.
Gloucestershire Economic Growth Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (21 September 2023).	N/A	N/A	No.

**Committee Date: 5 December 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Council Plan Performance Tracker – Quarter Two 2023/24	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Director: Corporate Resources	Leader of the Council	No.
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (3 November 2023).	N/A	N/A	No.
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (28 November 2023).	N/A	N/A	No.

**Committee Date: 5 December 2023**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Gloucestershire Economic Growth Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (30 November 2023).	N/A	N/A	No.

**Committee Date: 16 January 2024**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Active Gloucestershire Report on the Progress of its 'We Can Move' Project	To consider the annual report on the progress of the project which the Council agreed to fund for five years (2021/22-2025/26) to gain assurance around value for money and successful outcomes.	Head of Service: Community and Economic Development	Lead Member for Housing, Health and Wellbeing	No.
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (11 January 2024).	N/A	N/A	No.

**Committee Date: 13 February 2024**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Council Plan Performance Tracker– Quarter Three 2023/24	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Director: Corporate Resources	Leader of the Council	No.
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (6 February 2024).	N/A	N/A	No.

**Committee Date: 26 March 2024**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Housing and Homelessness Strategy	To monitor delivery of the actions in relation to the Housing and Homelessness Strategy.	Director: Communities	Lead Member for Housing, Health and Wellbeing	No.
Customer Care Strategy	To consider the progress made against the actions within the Customer Care Strategy during 2023/24 and to endorse the action plan for 2024/25.	Associate Director: Transformation	Lead Member for Customer Focus	No.
Depot Services Working Group Annual Report	To consider the progress made by the Working Group in 2023/24.	Director: Communities	Lead Member for Clean and Green Environment	No.
Overview and Scrutiny Committee Work Programme 2024/25	To consider and approve the forthcoming Committee work programme	Director: Corporate Resources	Lead Member for Corporate Governance	No.

**Committee Date: 26 March 2024**

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Overview and Scrutiny Committee Annual Report 2023/24	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted, both internally and publicly, to reinforce transparency and accountability in the democratic process.	Director: Corporate Resources	Lead Member for Corporate Governance	No.
Gloucestershire Police and Crime Panel Update	To receive an update from the Council's representative on matters considered at the last meeting (22 March 2024).	N/A	N/A	No.
Gloucestershire Health Overview and Scrutiny Committee Update	To receive an update from the Council's representative on matters considered at the last meeting (12 March 2024).	N/A	N/A	No.



<b>PENDING ITEMS</b>				
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Date Item Added to Pending</b>
Community Safety Plan Monitoring Report	Annual report – programme in once Community Safety Plan has been agreed (expected April 2023).	Director: Communities	Lead Member for Community	February 2023
Community Safety/Aston Project Presentation	To evaluate whether it is delivering against its Terms of Reference – agreed at the O&S meeting on 7 June 2022	Director: Communities	Lead Member for Community	7 June 2022
<b>Parking Strategy</b>	<b><del>To endorse the findings of the Parking Strategy Review and approve the draft strategy for public consultation / To consider the consultation responses and to recommend to the Executive Committee that the strategy be approved.</del> Agreed with the Lead Member that the Parking Strategy Review will start afresh in 2024 and will be included in the Executive Committee Forward Plan and O&amp;S Work Programme for 2024/25.</b>	<b>Executive Director: Resources and S151</b>	<b>Lead Member for Economic Development/ Promotion</b>	<b>Delayed from 7 June 2022 due to Officer resources (added to pending October 2022).</b>
Communications Strategy	To consider the progress made against the actions within the Communications Strategy during 2022/23 and to endorse the action plan for 2023/24 – deferred from 28 March 2023.	Associate Director: Transformation	Lead Member for Customer Focus	March 2023

<b>PENDING ITEMS</b>				
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Lead Member</b>	<b>Date Item Added to Pending</b>
<b>Review of Economic Development and Tourism Strategy</b>	<b>To consider the draft Economic Development and Tourism Strategy and to recommend to the Executive Committee that it be approved.</b>	<b>Head of Service: Community and Economic Development</b>	<b>Lead Member for Economic Development/Promotion</b>	<b>September 2023 – due to need to wait for the outcome of Gloucestershire County Council’s strategy. Previously deferred from January, February and July 2023 as further discussions required due to the importance of the document for Tewksbury Borough.</b>